

MWF MANITOBA WILDLIFE FEDERATION
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mwf.mb.ca



January 22, 2021

RE: Manitoba Wildlife Federation Virtual AGM – May 1, 2021

Dear MWF Affiliates:

Due to the circumstances around Covid-19 and unpredictable restrictions, we are airing on the side of caution again this year and delivering our 2021 AGM virtually on May 1, 2021 via Zoom. We understand that the virtual setting is challenging and certainly not as personable. However, MWF believes our AGMs (in any format) are important, as it is an opportunity to present an overview on the 2020 year and our plans going forward. It is also an opportunity to connect with our affiliates to discuss local and provincial fish and wildlife issues and prioritize our direction as a unified voice. MWF will do our best to make this meeting beneficial for everyone and provide you with valuable information in a timely matter, but we need your participation to make this meeting effective. 2021 brings transition and change to the Federation, in our operations, new Executive Committee Members, new strategic plans, new proposed wildlife regulations, and of course changes to adapt and survive another year of potential Covid-19 restrictions. Affiliates are the foundation of this Federation, your voice and participation in these discussions are more important than ever.

Zoom video conferencing can be intimidating for anyone new to the program. We assure you the program is extremely user friendly and anyone with a phone, computer or laptop can access the meeting. To ensure a great meeting attendance and to eliminate questions around Zoom accessibility and function, we would like to host a **Zoom Support/How-To** workshop prior to the AGM for all our members that would like a quick tutorial. This tutorial will cover instructions on basic login, a review of functions, how to vote, and how zoom video conferencing can help your club conduct meetings and re-engage your local communities. MWF will be offering this tutorial well in advance of the AGM so clubs will utilize Zoom to host Affiliate meetings prior to AGM to discuss your positions on proposed resolutions, current proposed revisions to the constitution and vote on candidates nominated for MWF's Executive Committee. We also want you to be familiar with zoom so you can attend our government department updates listed below.

ZOOM SUPPORT - HOW-TO TUTORIAL FOR AFFILIATES/MEMBERS – FEBRUARY 11TH, 2021 7:00 – 8:00PM

In addition to the virtual AGM, and to incorporate government updates, we have arranged for government representatives from each department to provide some valuable time and updates to our

membership prior to AGM. The following dates have been arranged and registration for these seminars will become available on our website:

FISHERIES UPDATE/Q &A: JANUARY 28, 2021 7:00pm – 8:30pm
WILDLIFE UPDATE/Q&A: FEBRUARY 23, 2021 7:00pm – 8:30pm
ENFORCEMENT UPDATE/Q&A: MARCH 18, 2021 7:00pm – 8:30pm

**REQUEST FOR RESOLUTIONS/CHANGES TO THE CONSTITUTION –
DEADLINE MARCH 1, 2021**

Resolutions and changes to the constitution will only be voted on if there is an adequate number of eligible voting delegates in attendance, however if participation is low, we would still like to have valuable discussions around each submission. We strongly encourage clubs to participate at the AGM so important constitution and regulation changes can be discussed and voted on.

A resolution is a “written statement and proposed solution to an issue or concern” and “may contain a change to the Federation’s policies, programs and procedures.” Changes to the Constitution can be submitted if an Affiliate would like to propose a change to MWF’s Constitution/By-Laws. Resolutions and proposed changes to the constitution that are passed by a 2/3 majority vote form the policy and guidelines that the President and Executive Committee follow on behalf of the membership.

If you have a resolution or change to the constitution, we ask that your association prepares and submits the proposal to MWF before **MARCH 1, 2021**.

After March 1, 2021, proposals will be reviewed by the MWF Executive Committee and mailed back to all affiliate clubs for discussion at the club level. The resolution or change to the constitution will be brought to the floor for discussion followed by voting at our Virtual Annual General Meeting. A representative from your club must attend the virtual meeting to bring the resolution/change to the constitution to the floor.

**AWARD NOMINATIONS
DEADLINE MARCH 1, 2021**

We would like to remind you to help the Federation acknowledge its most valuable assets by nominating an individual, association, or agency for an award. Please submit your written nominations to MWF by **MARCH 1, 2021** for the following awards:

VOLUNTEER SERVICE AWARD - awarded to those dedicated individuals who give freely of their time and energy to a specific project or program, to the running of the affiliate club, and to the promotion of the Federation’s goals and objectives.

MANITOBA OUTDOOR HERITAGE AWARD - awarded for demonstrating a commitment to protect and enhance the privileges of all Manitobans who participate in the heritage that is hunting and fishing and to pass on those traditions in good health to future generations.

JACK DUNLOP MEMORIAL CONSERVATION AWARD - awarded in memory of Jack Dunlop for whom "conservation was a way of life" for an outstanding contribution to conservation through an individual effort or community, provincial or national conservation program/project.

MWF AFFILIATE OF THE YEAR AWARD - awarded to recognize an MWF affiliate for past and/or present work or project that promotes and supports fish and wildlife conservation and enhancement, participation in the traditions of hunting and angling, youth outdoor activities, involvement in the community and charitable causes.

EXECUTIVE COMMITTEE NOMINATIONS

DEADLINE MARCH 1, 2021

Executive Committee Members are responsible to promote the aims and objectives of the Federation, act on the direction provided by resolutions passed by the membership and interpret policy and make decisions to run the organization efficiently and effectively. There are currently 5 Director positions and 1 President position up for the Executive Committee election.

Nominations must be submitted in writing with a short biography on the Nominee, signed by both the Nominator and Nominee and received by MWF office no later than **March 1, 2021**. **Please submit a nomination using the Executive Committee Nomination Form provided.** Nominee biographies will be distributed to all our clubs prior to election, posted on our website and included in the 2021 delegate package distributed to delegates prior to the AGM. In accordance with the constitution, all nominees must be a 2021 affiliate member and attend the election scheduled for **May 1, 2021**.

All voting delegates and members attending this virtual AGM must have a valid 2021 membership.

Resolutions, changes to the constitution and nominations can be mailed, faxed or emailed to MWF at the following address:

Manitoba Wildlife Federation
4-999 King Edward St.
Winnipeg, MB R3H 0R1
Email: info@mwf.mb.ca
Fax: 1-204-632-5200

We look forward to these discussions and seeing you all virtually on May 1st. Please call or email the MWF office if you have any questions!

Sincerely,
Carly Deacon
MWF, Managing Director



MANITOBA WILDLIFE FEDERATION

DIRECTOR NOMINATION FORM

Nomination Source (choose one): from **Affiliate Club** from **Executive Committee Member**

I (nominator) _____ nominate the following Affiliate member for election/re-election to the MWF Executive Committee for the position of **Director** **President**:

Nominee Name:			
Address:			
Province:		Postal Code:	
Home Phone:		Cell Phone:	
Email:			
Affiliate Club Name:			

- I confirm that the nominee's Affiliate membership is current/renewed for the nomination year
- The nominee confirms that they are at least 18 years of age and do not have the status of a bankrupt

Nominee's Biography: (Description of Nominee's background, skills and qualifications. Please attach any additional information (limited to one page) that may be helpful in providing background on this nominee.)

Nominator		Nominee	
Signature:		Signature:	
Date:		Date:	

All nominations must be submitted to the Manitoba Wildlife Federation via mail, email or fax:

Deadline:
60 days before the Annual General Meeting

Manitoba Wildlife Federation
4-999 King Edward Street
Winnipeg, MB R3H 0R1
Email: info@mwf.mb.ca
Fax: 204.632.5200



MANITOBA WILDLIFE FEDERATION

RESOLUTION/CHANGE TO THE CONSTITUTION TEMPLATE

Please follow the provided format and guidelines when submitting
a resolution or a change to the MWF constitution.

RESOLUTION TITLE: (The title summarizes the topic of your resolution)

AFFILIATE NAME and CONTACT: (Affiliate name submitting the resolution along with a contact person's name, phone number and email)

BACKGROUND: This section is important, as it presents relevant information and is where you can make the case for your resolution. The background statement applies directly to the purpose of the resolution so be clear and concise. You must justify why you think the membership should adopt this resolution. Include history and information on the issue that you believe is relevant. The background information may often be the first exposure delegates have to the topic, so the more information you can provide the more educated they will be to vote on the issue. NOTE: this section is only for background information, any action you propose must be in a resolving clause (below).

RESOLUTION: The Resolution section contains calls to action or policy changes

If you have multiple actions in a resolution, each action must be in separate clauses. Every clause begins with the word "Resolved", and should end with "and be it further" except if it is the final clause. All clauses must be relevant to the overall topic explained in the background.

For Example:

Resolved, that....*add your resolving clause here.* You may call for a direct action or refer an idea that needs some development by the board, working group etc.; and, be it further

Resolved, that....*you may prepare a second resolving clause if you are requesting a separate action related to the same topic.* There is no limit to the number of resolving clauses, but each distinct proposed action should have its own resolving clause.

**All resolutions or changes to the constitution must be submitted to the
Manitoba Wildlife Federation by via mail, fax or email:**

Manitoba Wildlife Federation
4-999 King Edward St.
Winnipeg, MB R3H 0R1
F: 204-623-5200
Email: info@mwf.mb.ca

RESOLUTION TEMPLATE

Please follow the below format when submitting a resolution or a change to the MWF constitution

RESOLUTION TITLE: _____

AFFILIATE NAME : _____

AFFILIATE CONTACT: _____ **PHONE NO.:** _____

EMAIL: _____

BACKGROUND:

_____ ; therefore, be it

RESOLUTION:

Resolved, that

_____ ; and, be it further

Resolved, that

Please attach additional resolving clauses if needed.



MANITOBA WILDLIFE FEDERATION

2021 AWARD NOMINATIONS

In each MWF affiliated club, there are dedicated people that stand out. They are the individuals who regularly devote time and energy to the activities of their club which support the goals and mission of MWF. In every community there are individuals and groups who volunteer their time and talents to further the cause of conservation, and the future of angling and hunting.

For the most part, these special people go unheralded, with their only reward being the personal satisfaction of doing their part for wildlife, fisheries, and conservation. The Manitoba Wildlife Federation wants to recognize and honor these individuals and groups for their devotion and commitment. Awards will be presented on Saturday, April 13 at the Convention Awards Banquet.

Help the Federation acknowledge its most valuable asset by nominating an individual, association, or agency for any of the following awards:

VOLUNTEER SERVICE AWARD – awarded to those dedicated individuals who give freely of their time and energy to a specific project or program, to the running of the affiliate club, and to the promotion of the Federation’s goals and objectives.

JACK DUNLOP MEMORIAL CONSERVATION AWARD – awarded in memory of Jack Dunlop for whom “conservation was a way of life” for an outstanding contribution to conservation through an individual effort or community, provincial or national conservation program/project.

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MWF AFFILIATE OF THE YEAR – awarded to recognize an MWF affiliate for past and/or present work or project that promotes and supports fish and wildlife conservation and enhancement, participant in the traditions of hunting and angling, youth outdoor activities, involvement in the community and charitable causes.

Please provide the following information in writing and send to MWF:

- a) Name of award
- b) Name, address, and telephone numbers of the nominee(s)
- c) A brief description of his/her/their activities and the length of time the activity has occurred.
- d) Any impact on the resources, environment, or community because of the nominee’s activities
- e) Name, signature, address, and telephone number of the person making the nomination.

All award nominations must be submitted to the Manitoba Wildlife Federation by mail, email, or fax:

Manitoba Wildlife Federation
4-999 King Edward St.
Winnipeg, MB R3H 0R1
Email: info@mwf.mb.ca
F: 1-204-623-5200